



How to have your Self Managed Superannuation Funds audited by Audit My Fund

1. Download **Audit My Fund Self Managed Superannuation Audit Guide** from the Audit My Fund website on the Resources page. Then:
 - a. Complete the Self Managed Superannuation Audit Guide
 - b. Scan the documents as listed in the Guide.
 - c. Email the Self Managed Superannuation Audit Guide and documents to admin@auditmyfund.com.au
 - d. If your Practice is not paperless and you require assistance, please call Bernadette Pitcher at **Audit My Fund** on 0406 837 311.
2. Once **Audit My Fund** has received the Self Managed Superannuation Audit Guide, we will prepare and email the Audit Engagement Letter and Trustee Representation Letter for signing.
3. **Audit My Fund** commences the audit.
4. **Audit My Fund** will remain in contact with you, the Accountant and request further information if necessary. All audit queries will be communicated with the accountant prior to the audit being completed.
5. When **Audit My Fund** has completed the audit, we will provide the necessary documentation including the Audit Report.

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